

Board of Mission Overseas DEPUTATION SPEAKER REQUEST

PLEASE USE A SEPARATE FORM FOR EACH BOOKING REQUEST

This form should be used if a Missionary or a member of the Board of Mission Overseas is being requested for a Deputation speaking engagement. All bookings are provisional until agreed with the requested speaker and confirmed in writing. *Requests made by telephone MUST be confirmed within 14 days, using this form.* Complete details below, as appropriate, and return to the **Mission Overseas Office, Church House, Belfast, BT1 6DW.**

CONGREGATION or ORGANISATION _____

PERSON TO BE CONTACTED ABOUT THIS DEPUTATION BOOKING REQUEST

Name _____ Daytime Tel. No. _____

Address _____ Evening Tel. No. _____

_____ E-Mail _____

_____ Post Code _____

DAY / DATE OF MEETING _____ **TIME** _____

Alternative **DAY / DATE** _____ **TIME** _____

TYPE OF MEETING – *State whether Sunday Service, Midweek, PWA, Rally, Youth, etc.*

SPEAKER REQUESTED

If possible, list more than one, in case the preferred speaker isn't available on the date(s) requested

1st Choice _____ 3rd Choice _____

2nd Choice _____ 4th Choice _____

Comments _____

SIGNED _____ **APPLICATION DATE** _____

FOR OFFICE USE ONLY	Booking Ref. _____	Date Received _____
Speaker(s) Booked _____		Date Confirmed _____
Other Details _____		

_____		Processed by _____